



ORIENTATION BOOKLET

For student nurses on clinical placement on **Surgical Day Unit (SDU)** who are undertaking one of the following programmes:

- Bachelor of Science (Nursing) Children's & General Integrated
- Higher Diploma in Nursing Studies (Children's Nursing)
- Bachelor of Science (General)

Student Name:

Preceptor:

Philosophy of Care on Surgical Day Unit

The Surgical Day Unit provides pre and post-operative family centred care within a multicultural environment.

We aim to be professional, compassionate and supportive at all times to children, families and staff.

We are committed to providing a quality service where each child receives the highest standard of health care within a safe and relaxed environment.

Welcome to Surgical Day Unit (SDU)

This is a busy 12 bedded unit where staff are committed to providing quality day care for children in a safe environment. We hope you enjoy your clinical placement with us.

On the SDU, we care for infants and children who require surgical treatment. These children often have underlying medical conditions also. It would be advisable to review these conditions prior to or at the start of your placement.

These include the following:

- **Gastroenterology**

Endoscopy – OGD & Colonoscopy

- **Dermatology**

Laser treatment – mainly for Port Wine Stain/Birthmarks

- **Orthopaedics**

Congenital Dislocated Hips, Scoliosis, Application of Body casts, limb lengthening procedures, ORIF

- **Ophthalmology**

Squint repair, Examination under Anaesthesia, Blocked tear ducts

- **Dental**

Restorations and extractions, EUA

- **General Surgery**

Circumcision, Orchidopexy, Hernia repair, Cystoscopy, Insertion/Removal of JJ stent, Broviac removal

- **Plastic surgery**

Suturing of Lacerations, Otoplasty, Nail bed repair

The following websites may be useful:

www.childreninhospital.ie

www.olchc.ie

Important Phone Numbers for the SDU

Main Office 01 4096525/2600

Hospital Main Number 01 4096100

Ward staff

The staff on Surgical Day Unit consists of Clinical Nurse Managers (CNM 1) and (CNM 2), Clinical Nurse Facilitator (CNF bleep 8289), Staff Nurses, Healthcare Assistants, Play Specialist, Clerical Staff & Household Staff. Clinical Placement Coordinator (CPCs) are available if required on bleep 8596/8597/8599 or extension 2707.

Please feel free to familiarise yourself with our staff photo board where there are photos and names of the staff working on SDU. Our “Hello, My Name Is” badges should help you remember our names too.

Opening Hours: Monday – Friday, 7.00am to 7.00pm.

Hours of Placement (All Students)

You will be advised on how many days & weeks you must attend placement for (clinical shifts and reflective practice days) by the following:

- **Supernumerary & Rostered Nursing students:** Student Allocations Liaison Officer (SALO)
- **PRCNS students:** PRCNS Co-Ordinator

Off Duty

- Your off duty will be decided by the Clinical Nurse Manager 2.
 - Changes to your off duty may be facilitated but this is dependent on ward skill mix.
 - Duty may be swapped between students only with prior agreement of Clinical Nurse Manager 2.
 - During your placement you will be allocated a preceptor and a co-preceptor. We try as much as possible to facilitate students to work alongside your allocated preceptor so that your assessments are performed by nursing staff you have been closely linked with.
- **Reflective practice:** You will be facilitated to attend your mandatory reflective practice sessions in the CCNE (Children’s Centre for Nurse Education) or online. Reading & unstructured reflective practice will be accommodated but must be undertaken within the department.

Absence Reporting: If you are absent for any reason you must follow the reporting structure below:

Absence Reporting	
Supernumerary Nursing Students (1 st , 2 nd , 3 rd & 4 th yrs.)	Rostered Student Nurses (PRCNS & Interns)
1. Ring the Clinical Area	1. Ring Nursing Admin
2. Email: student.absence@olhc.ie	2. Ring the Clinical Area
	3. Email: PRCNS Co-Ordinator (PRCNS) / Email: student.absence@olhc.ie (Interns)
Please refer to the full guideline for further information hours, absences and returning to placement:	
➤ <i>Supernumerary students Guidelines on Absenteeism and Duty, Supernumerary Nursing Students BSc Nursing Children’s and General -Nov. 2020</i>	➤ <i>CHI Crumlin Guideline on Duty Public Holiday Absenteeism for Rostered Stds 2021</i>

Clinical Learning and Student Support:

The Surgical Day Unit aims to provide a quality learning environment. A wide variety of learning resources and supports are available. You will be allocated a preceptor for your clinical placement. Nursing students have opportunities to work with all the staff nurses and the Clinical Nurse Facilitator but your meetings will be facilitated by your individual preceptor. You will receive an orientation to the unit on your first day and the unit routines will be explained. If you experience any problems during your placement, please ask any nursing staff member, who will help you and aim to offer support at all times.

The SDU learning outcomes are available from your preceptor. There are several education folders in the unit that will also provide information about the children in our care. If you have any specific learning needs, please discuss these with your preceptor, Clinical Nurse Facilitator or Clinical Placement Coordinator. If appropriate, you may contact the unit or your CPC in advance to discuss any concerns. Changing facilities are available and you will have access to a locker for the duration of your placement. Finally, enjoy your placement in the SDU and be assured we are all available to help and support you throughout your placement.

Miscellaneous

Normal ranges of vital signs

The normal ranges for vital signs in paediatrics vary depending on the infant's/child's age. Please consult the age appropriate Paediatric Observation Chart (PEWS).

There are five charts: 0-3 months 4-11 months 1-4 years 5-11 years 12+ years

Drug Calculations

$\frac{\text{What you want}}{\text{What you have}} \times \text{volume in which it is contained}$

Vaccination Schedule for Children in Ireland

Immunisation Schedule: For the most recent information please refer to the following website: www.hse.ie/immunisations and the OLCCH Medication Policy 2017.

While you are on clinical placement you will be 'buddied' with your preceptor/co-preceptor/a registered nurse. If you have any information to feedback regarding your patient in the first instance report it to your 'buddy' nurse, if they are not available report it to the CNM/nurse in charge. Always handover your patient information before going on break or home to your 'buddy' nurse.

Student Signature: _____

Preceptor/ CNF Signature: _____