



## Pathway to Registration

<b>Applying for Nurse Referral Status</b>	
<b>Step 1</b>	Staff member (CNS, ANP candidate), in collaboration with multidisciplinary colleagues, identifies the introduction / expansion of authorised nurse referral for radiological procedures as a contributory factor to improved service delivery to the patient within his / her service area. This is discussed with the Assistant Director of Nursing (ADoN) Nurse Referral for Radiological Procedures Site Co-ordinator (Site Co-ordinator) and Director of Nursing. Once a Clinical mentor is identified, or if a requirement for a nurse referrer is agreed outside of the ANP programme, the nurse applies to undertake the Professional Certificate in Nurse Referral for Radiological Procedures programme. In the case that the requirement for a Nurse referrer is agreed outside of the RANP programme this may be accessed as a stand-alone programme or as part of a Masters in Advanced Practice (Referring Pathway) programme.
<b>Step 2</b>	The Site Co-ordinator completes the Site Declaration and Clinical Learning Environment Audit forms. The candidate's mentor, Head of Radiology and the Director of Nursing sign the approval form.
<b>Step 3</b>	The Site Co-ordinator communicates to Implementation Group, that there are x number of nurse referrer candidates in training and sites they are attending. This will give the IG an idea of the volume of potential referrers for the year.
<b>On Completion of education Programme</b>	
<b>Step 5</b>	On successful completion of the education programme, the Candidate will inform the Site Co-ordinator. <ul style="list-style-type: none"> <li>• The candidate will register her Certificate with NMBI.</li> <li>• The Nurse Referrer reviews national and local nurse referral policies.</li> <li>• The Nurse Referrer will draft his/her Scope of Practice document in collaboration with Consultants in their service.</li> <li>• The Nurse Referrer will meet with the Site Coordinator and the Director of Nursing to discuss the scope of practice.</li> <li>• Nurse Referrer will contact the Medical Physics and Radiology team regarding review of scope with modality leads and relevant Radiologist. Review includes visit to each area and discussion of specific imaging requirements and NIMIS codes for referring nurse.</li> <li>• Nurse Referrer amends scope of practice to reflect visit.</li> <li>• The nurse referrer will send their Scope of Practice to the site coordinator for submission to the Implementation group and will ensure the content is sufficient for review.</li> </ul>
<b>Presentation to Implementation Group</b>	
<b>Step 6</b>	Site Co-ordinator will submit the Scope of Practice to the CHI NRR. It will be tabled for approval by CHI NRR in due course.
<b>Step 7</b>	The Nurse Referrer will be invited to attend a meeting of the IG group with their mentor to review scope of practice with the group. The referrer will be given ample notice to prepare for attending the IG group meeting. If amendments to scope are required following review, these must be submitted by the Nurse Referrer to the Site coordinator prior to final approval. If the IG require the referrer to attend the group again ample notice and a rationale as to why this is required will be given to the referrer and their mentor.
<b>Following approval by Implementation Group</b>	
<b>Step 8</b>	Once approved by CHI IG, the Nurse Referrer will be added to the Nurse Referrers local database. The database is updated by the Site Co-ordinator and circulated to the Head Of Radiology and Radiography Services Manager (RSM) at the respective CHI site for further dissemination in the Radiology Dept.
<b>Step 9</b>	The National Lead for the Implementation and Audit of Nurse & Midwife Referral for Radiological Procedures will register the nurse's name on the HSE National Database of Nurse & Midwife Referrers on notification that the individual has been ratified by CHI IG.
<b>Step 10</b>	Site Co-ordinator will inform the Director of Nursing (DON), Radiography Services Managers, Head of Radiology and Radiation Protection Officer (RPO) at the respective CHI site when the new Nurse Referrer's name is added to the national database.
<b>Step 11</b>	A member of the CHI Implementation group will update CHI Radiation Safety Committee at next meeting of new Nurse Referrers coming on stream.
<b>Step 12</b>	DON will write a formal letter of commencement to the Nurse Referrer. This will authorise the nurse to refer from a designated date. The letter of commencement will be copied to RSM, Head of Radiology, RPO Radiographer, Consultants in the service area and the Site Co-ordinator.
<b>Step 13</b>	The Nurse Referrer is issued with access to the National Integrated Medical Imaging System (NIMIS) by their local RIS-PACs office.
<b>Step 14</b>	The new nurse referrer will arrange a meeting with the Nurse Referral for Radiological Procedures Site Co-ordinator re. Nurse Referral of Patients for Radiological Procedures auditing requirements.
<b>Step 15</b>	The Scope of Practice will be filed on a database of Referrers with access by the Site Coordinator and the referrer.