

ENDOSCOPY EXTENDED STORAGE CABINET SWAB SAMPLING SOP		
Version Number	2	
Date of Issue	January 2020	
Reference Number	EESCSS-01-2020-MS-NC-V2	
Review Interval	3 yearly	
Approved By Name Seamus Hussey Title: Chairperson Endoscopy Committee	Signature:	
Authorised By Name: Sandra Morton Title: Clinical Nurse Manager III	Signature: <u>Swowe</u> Date: <u>14</u> / <u>2</u> / 2020	
Author/s	Mary Scully, Clinical Nurse Manager II Endoscopy Niamh Clohessy, Theatre Quality Improvement Facilitator	
Location of Copies	Hospital Intranet	

Document Review History		
Review DateReviewed BySignature		Signature

Document Change History		
Change to Document Reason for Change		
New HSE Standards	To bring in line with new standards	
Updated the following sections: Introduction, Objectives of SOP, References & Appendix		

Children's Health Ireland at Crumlin		
Document Name: Endoscopy Extended Storage Cabinet Swab Sampling SOP		
Reference Number: EESCSS-11-2019-MS-NC-V2	Version Number: 2	
Date of Issue: November 2019	Page 2 of 6	Children's Health Ireland

CONTENTS

1.0	Introduction	03
2.0	Definition of Standard Operating Procedure (SOP)	03
3.0	Applicable to	03
4.0	Objectives of the Standard Operating Procedure	03-04
5.0	Definitions / Terms	04
6.0	Procedures	04
7.0	Implementation Plan	04
8.0	References	05
9.0	Appendices	06

Children's Health Ireland at Crumlin		
Document Name: Endoscopy Extended Storage Cabinet Swab Sampling SOP		
Reference Number: EESCSS-11-2019-MS-NC-V2	Version Number: 2	
Date of Issue: November 2019	Page 3 of 6	Children's Health Ireland

1.0 Introduction

This document identifies the Cleaning and Swabbing of the Extended Storage Cabinet in the Endoscopy areas in Theatre and OPD.

"A microbiology laboratory service is in place to support the service to prevent and control healthcareassociated infections. Features of the service include the following:

- A microbiological service that is in line with best practice, evidence-based guidelines, national recommendation and legislation;
 - The microbiological service provides at minimum a 5 days-a-week access to:
 - An accredited microbiology laboratory with appropriately trained and qualified staff;
 - Expert advice by a consultant Authorising Engineer for Decontamination, Clinical Microbiologist or Environmental Microbiologist;
- Microbiology results include information with interpretive comments to aid appropriate decisionmaking".

2.0 Definition of Standard Operating Procedure

The term 'Standard Operating Procedure' (SOP) is a way of carrying out a particular course of action and includes operations, investigations, pharmaceutical treatment, examinations and any other treatment carried out.

3.0 Applicable to

This SOP is applicable to CNM I, CNM II and HCA Endoscopy staff who carry out cleaning and swabbing of the Extended Storage Cabinet in the Endoscopy areas in Theatre and OPD.

4.0 Objectives of Standard Operating Procedure

To carry out microbiological screening of the surfaces within the Endoscopy Extended storage cabinet on a monthly basis, to ensure that there are no microbiological contamination present. This is done by the Endoscopy HCA.

"Microbiology tests on surfaces: designed to establish that the level of growth within a CESC (Controlled Environment Storage Cabinets) as stated in the HSE Standards will not represent a risk of adventitious contamination to disinfected Endoscopes processed or stored within this cabinet". These tests are conducted by external engineers and external validator.

"CESC Quarterly Tests. Evaluate airborne microbial contamination"

Check contamination levels on inside surfaces of the	EN 16442-6.5 and
cabinets and evaluate airborne microbial contamination.	Annex C

"CESC Annual Tests"

Evaluate airborne microbial contamination	EN 16442 -
	Annex C

Children's Health Ireland at Crumlin		
Document Name: Endoscopy Extended Storage Cabinet Swab Sampling SOP		
Reference Number: EESCSS-11-2019-MS-NC-V2	Version Number: 2	
Date of Issue: November 2019	Page 4 of 6	Children's Health Ireland

- "A system for the rapid report of alert organisms to the User and the Infection Prevention and Control Team, which is accompanied by expert microbiological advice;
- The microbiology laboratory has the ability or has formal arrangements in place for the identification of alert organisms or micro-organisms that are epidemiologically associated with a known or potential out-break;
- Safe and effective systems are in place for microbiological sample collection and transportation within the hospital and between laboratory sites in accordance with UN3373 regulations and advice given in the Guidelines for the Safety, Health and Welfare at Work (Biological Agents) Regulations 2013".

5.0 Definitions / Terms

Swabbing samples: Microbiology samples taken through the swabbing process of surfaces within the CESC.

6.0 Procedures

The following equipment is required for this procedure:

- On a monthly basis take swabbing samples as follows:
 - Remove the Endoscopes from the Endoscopy Extended storage cabinet using aseptic technique.
 - Prepare detergent solution and don PPE / mask / sterile gloves.
 - Wash the inside of the storage cabinet with brial solution and then wipe with Azowipes.
 - Take microbiological swabs from individual endoscope holder and different surfaces as indicated in the "Extended Storage Cabinet Swabbing Sampling Algorithm" in the appendix using new sterile gloves.
 - Send the swabs to the laboratory for analysis.
 - Reprocess the Endoscopes in the Wassenburg Disinfector (Procedure for Disinfecting Endoscopes Using Wassenburg EWD) and using sterile techniques, replace the scopes into the Endoscope Extended Storage Cabinet (SOP Procedure for Loading / Unloading Endoscopes from Extended Storage Cabinet).
 - Microbiology will inform the Endoscopy Department on the lab environmental screening results between 5 and 7 days.
 - The CNM will review the results and maintain a log if microbiological contamination present.
 - The CNM will carry out any actions as advised by Infection Control / Microbiology.
 - Monthly feedback is given on results to the Endoscopy Committee.

7.0 Implementation Plan

The implementation of the SOP will form part of the Endoscopy HCA standard training in the Endoscopy decontamination areas.

Children's Health Ireland at Crumlin		
Document Name: Endoscopy Extended Storage Cabinet Swab Sampling SOP		
Reference Number: EESCSS-11-2019-MS-NC-V2	Version Number: 2	
Date of Issue: November 2019	Page 5 of 6	Children's Health Ireland

8.0 References (as necessary)

HSE Standards and Recommended Practices for Commission, Validation and Testing in Endoscope Decontamination Facilities April 2019

HSE Standards and Recommended Practices for Facility Design and Equipping of Endoscope Decontamination Units April 2019

HSE Standards and Recommended Practices for Operational Management of Endoscope Decontamination Facilities June 2019

HSE (2010) Medical Devices / Equipment Management Policy (incorporating the Medical Devices and Equipment Management Standard). Dublin: Health Service Executive

HSE (2010) Medical Devices / Equipment Management Compliance with the HSE Medical Devices Standard. Guidance for Service Areas. Dublin: Health Service Executive

HSE (2011) Standards and Recommended Practices for Healthcare Records Management. Dublin: Health Service Executive

HSE (2011) Risk Management in the HSE: An Information Handbook. Dublin: Health Service Executive

HSE (2013) National Consent Policy. Dublin: Health Service Executive

Nursing & Midwifery Board of Ireland (2007) Guidance to Nurses and Midwives on Medication Management. Dublin: Nursing & Midwifery Board of Ireland

Nursing & Midwifery Board of Ireland (201) Code of Professional conduct and Ethics for Registered Nurses and Registered Midwives. Dublin: Nursing & Midwifery Board of Ireland

NMBI 2016 – Recording Clinical Practice

Nursing & Midwifery Board of Ireland (2015) Scope of Nursing and Midwifery Practice Framework. Dublin: Nursing & Midwifery Board of Ireland

Royal College of Physicians in Ireland / Health Service Executive (2014) Prevention of intravascular Catheterrelated Infection in Ireland.

Royal College of Physicians in Ireland / Health Service Executive (2015) Guidelines for hand hygiene in Ireland Healthcare settings: Update of 2005 guidelines. Dublin: HSE Health Protection Surveillance Centre.

Nurses & Midwives Act (2011)

Freedom of Information Act 2014, Government of Ireland

Medicinal Products (Prescription and Control of Supply (Amendment) (No.2) Regulation 201 (S.I. No. 504/201)

^{© 2019,} Children's Health Ireland, Crumlin, Dublin 12. All rights reserved. No part of this publication may be reproduced, stored in a retrieval system or transmitted in any form or by any means without the prior written permission of the copyright holder. Children's Health Ireland, Crumlin makes no representation, express or implied, with regard to the accuracy of the information contained in this publication and cannot accept any legal responsibility for any errors or omissions that may be made.

Children's Health Ireland at Crumlin		
Document Name: Endoscopy Extended Storage Cabinet Swab Sampling SOP		
Reference Number: EESCSS-11-2019-MS-NC-V2	Version Number: 2	
Date of Issue: November 2019	Page 6 of 6	Children's Health Ireland

9.0 Appendices

Appendix 1 – The following is an Algorithm outlining the processes within the SOP

