



# NURSING TRANSFER LETTER – CHILD >1yrs

First Name: .....
Surname: .....
HCR No: .....

ADDRESSOGRAPH

CHILD'S DETAILS		NEXT OF KIN DETAILS			
Name:		Name:			
Address:		Address:			
DOB:		Home phone No:		Mobile No:	
GP	PUBLIC HEALTH NURSE		LOCAL PHARMACY		
Name:	Name:		Name:		
Address:	Address:		Address:		
Phone:	Phone:		Phone:		
REFERRAL DETAILS					
Admission Date:		Transfer Date:		Length of Admission to Date:	
Reason for Referral:					
Referring Consultant:			Receiving Consultant:		
Receiving Hospital:			Phone call to receiving hospital <i>(name of professional spoken to)</i>		
***PEWS (Paediatric Early Warning Score): _____ Date: _____ Time: _____ ***					
TREATMENT WHILE IN HOSPITAL					
Reason for Admission:			Background History:		
Diagnosis:					
Medical / Surgical Treatment:			Medical / Surgical History:		
Follow Up Plan & Out Patients Appointments:					
ASSESSMENT AT TIME OF TRANSFER IN OLCHC					
Current Problems:					
Significant Problems:					
Medications prescribed on transfer:					
Prescribed medication last given:					
Current Medications	Dose	Frequency	Route	Last Given	Drug Levels
***PHOTOCOPY DRUG KARDEX AND ATTACH TO TRANSFER LETTER***					
ALLERGIES					
Allergic to medication:		Yes <input type="checkbox"/> No <input type="checkbox"/>	Name:		Reaction Type:
Allergic to food:		Yes <input type="checkbox"/> No <input type="checkbox"/>	Name:		Reaction Type:
Allergic to plasters / tape:		Yes <input type="checkbox"/> No <input type="checkbox"/>	Name:		Reaction Type:
Other					
INFECTIOUS DISEASES					
Details:					
Information obtained from:..... Date: ..... Time:.....					
Nursing Student (Print Name):..... NMBI:.....					
Registered Nurse Name (Print Name):..... NMBI:.....					



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<b>Relevant Family / Social History:</b>		
<b>Parents/Guardian aware of transfer:</b> Yes <input type="checkbox"/> No <input type="checkbox"/>		<b>Interpreter Required:</b> Yes <input type="checkbox"/> No <input type="checkbox"/> <i>If yes, language spoken:</i>
<b>RESPIRATORY</b>		
<b>Colour:</b> ..... <b>Respirations: (bpm):</b> ..... <b>Signs of increased work of breathing:</b> Yes <input type="checkbox"/> No <input type="checkbox"/> <b>If yes: (document signs):</b> ..... <b>Sound: (Stridor/Grunt/Wheeze/None):</b> ..... <b>Nursed on: Room air/O<sub>2</sub> therapy via</b> .....O <sub>2</sub> <b>How many litres:</b> .....CPAP <input type="checkbox"/> BIPAP <input type="checkbox"/> Pressure <input type="checkbox"/> <b>No:</b> ..... <b>Tracheostomy Tube:</b> Yes <input type="checkbox"/> No <input type="checkbox"/> <b>Nasopharyngeal Airway:</b> Yes <input type="checkbox"/> No <input type="checkbox"/> <b>Type:</b> ..... <b>Size:</b> ..... <b>Suction Catheter Size:</b> ..... <b>Depth:</b> ..... <b>Last tube change date:</b> ..... <b>Nursed on O<sub>2</sub> sats monitor:</b> Yes <input type="checkbox"/> No <input type="checkbox"/> <b>SpO<sub>2</sub>:</b> ..... %		
<b>CENTRAL / PERIPHERAL ACCESS</b>		
<b>Broviac:</b> Yes <input type="checkbox"/> No <input type="checkbox"/> <b>CVC:</b> Yes <input type="checkbox"/> No <input type="checkbox"/> <b>PICC:</b> Yes <input type="checkbox"/> No <input type="checkbox"/> <b>Implanted Port:</b> Yes <input type="checkbox"/> No <input type="checkbox"/> <b>Insertion site:</b> ..... <b>Insertion Date:</b> ..... <b>Priming Volume:</b> ..... <b>Dressing Changed:</b> ..... <b>Last flushed:</b> ..... <b>Peripheral Cannula: (document site):</b> ..... <b>Current IV Infusion:</b> Yes <input type="checkbox"/> No <input type="checkbox"/> <b>Fluids:</b> ..... <b>Rate:</b> ..... <b>Volume:</b> ..... ml/kg/day		
<b>CARDIOVASCULAR SYSTEM</b>		
<b>Pulse/Apex: (bpm):</b> ..... <b>Blood Pressure: (mmhg):</b> ..... <b>CRT:</b> ..... <b>Time:</b> .....		
<b>CONTROLLING BODY TEMPERATURE</b>		
<b>Peripheral Temperature:</b> .....°C		
<b>ELIMINATION</b>		
<b>Urine:</b> Per Urethra <input type="checkbox"/> Urinary Catheter <input type="checkbox"/> Suprapubic Catheter <input type="checkbox"/> <b>Last passed urine at:</b> ..... <b>Strict Intake / Output:</b> Yes <input type="checkbox"/> No <input type="checkbox"/> ..... ml/kg/hr <b>Bowels:</b> Per rectum <input type="checkbox"/> Ileostomy <input type="checkbox"/> Colostomy <input type="checkbox"/> <b>Last motion:</b> ..... <b>Usual Pattern:</b> ..... <b>Additional information re: Stoma care / Anal dilatations / Washouts:</b> ..... <b>Drains:</b> Chest <input type="checkbox"/> Penrose <input type="checkbox"/> Redivac <input type="checkbox"/> <b>Other:</b> ..... <b>Date for removal:</b> ..... <b>N/G Free Drainage:</b> Yes <input type="checkbox"/> No <input type="checkbox"/> NG <b>Aspirate:</b> Yes <input type="checkbox"/> No <input type="checkbox"/> ..... <b>Hourly:</b> Yes <input type="checkbox"/> No <input type="checkbox"/> <b>Other:</b> ..... <b>Replacing Losses:</b> Yes <input type="checkbox"/> No <input type="checkbox"/> <b>Fluids Used:</b> .....		
<b>NEUROLOGICAL SYSTEM</b>		
<b>Glasgow Coma Scale:</b> <input type="checkbox"/> <b>Value:</b> ..... <b>Level Of Consciousness (AVPU):</b> ..... Alert <input type="checkbox"/> Voice <input type="checkbox"/> Pain <input type="checkbox"/> Unresponsive <input type="checkbox"/>		
<b>NUTRITION</b>		
<b>Admission Weight:</b> ..... kg <b>Date:</b> ..... <b>Transfer Weight:</b> .....kg <b>Date:</b> ..... <b>SLT/Dietician:</b> ..... <b>Regime given to Parent/ Guardian:</b> Yes <input type="checkbox"/> No <input type="checkbox"/> <b>Feed Type:</b> Breastfeeding <input type="checkbox"/> Formula <input type="checkbox"/> <b>Type:</b> ..... <b>Volume:</b> ..... mls <b>Frequency:</b> ..... <b>Mls/Kg:</b> ..... <b>Feeding:</b> NPO <input type="checkbox"/> PO <input type="checkbox"/> NG <input type="checkbox"/> Peg <input type="checkbox"/> NJ <input type="checkbox"/> <b>Other</b> ..... <b>Tube size:</b> ..... <b>Last Changed:</b> .....		
<b>PERSONAL CLEANSING</b>		
<b>Peg Site:</b> ..... <b>Eyes:</b> ..... <b>Mouth:</b> ..... <b>Buttock:</b> ..... <b>Wound Location:</b> ..... <b>Wound Appearance:</b> ..... Sutures <input type="checkbox"/> Steristrips <input type="checkbox"/> Dressing <input type="checkbox"/> <b>Date for Removal:</b> ..... <b>Dressing Change:</b> .....		
<b>PAIN</b>	<b>PLAY</b>	<b>ADDITIONAL INFORMATION</b>
<b>Analgesia Required:</b> Yes <input type="checkbox"/> No <input type="checkbox"/> <b>Last Given:</b> ..... <b>Drug Name:</b> ..... <b>Dose:</b> .....	<b>Soother / Blanket /Comforter</b> Yes <input type="checkbox"/> No <input type="checkbox"/> <b>Detail:</b> .....	<b>Religion:</b> ..... <b>Ethnicity:</b> ..... <b>Baptised:</b> Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Information obtained from:</b> ..... <b>Date:</b> ..... <b>Time:</b> ..... <b>Nursing Student (Print Name):</b> ..... <b>NMBI:</b> ..... <b>Registered Nurse Name (Print Name):</b> ..... <b>NMBI:</b> .....		