

Sláinte Leanaf Éireann



Children's Health Ireland

How long will you store my personal data for?

The length of time we store your details depends on if it is an image or a recording.

Type of media	How long original file is stored
Audio and video recordings	No more than two years
Photographs	No more than one year

After this time we will cease using the media for any future publications/content and delete it from our records. Please note however that photographs and captions which have already been used in certain CHI publications, where it is in the public interest, e.g. published in the CHI Annual Report, will not be retrospectively removed.

What rights do I have in relation to the processing of my personal data?

You have the right to:

- know how we will use your personal data and who we will share it with
- request access to your personal data from CHI
- make a complaint to the Office of the Data Protection Commissioner. Further information is available from www.dataprotection.ie

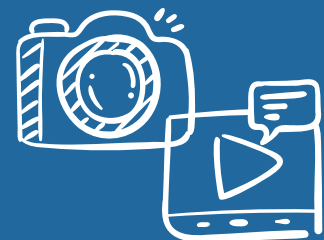
You can ask CHI to rectify, erase or restrict your personal data. For example, if you withdraw consent for one of a series of photographs of you, we will delete that photograph from our records. If you withdraw consent for an audio recording of you, or part of the recording, we will delete the recording or part of the recording from our records. If you wish to restrict the future use of your personal data by us to specific CHI social and digital media, online or print media or publications, we will undertake to do so.



If I have further questions, who can I contact?

Please contact CHI Communications if you have questions by emailing communications.staff@nchg.ie

Information about consent for photography, video and audio FAQs



To report and promote the work of the Children's Health Ireland (CHI), we would like your consent to use your image and/ or voice. We will use it in a photograph or audio or video recording. When you sign the consent form, you agree to let us use your image and/ or voice for these purposes. In this information leaflet, you will learn how we will take and use your image and audio, how we process your data and where you can get more information.

Who will take the photograph or audio or video recording of me at the event?

A photograph or audio or video recording of you may take place at the event. CHI may designate a member of staff to do the work. CHI may also employ a contractor to take photographs and audio and video recordings at events which it hosts. These contractors include:

- photographers
- videographers
- marketing agencies
- podcast specialists

At the event, there may be other parties who may take your photograph, or make a video or audio recording.

As CHI and our contractors are not linked to these parties, CHI is not the data controller or data processor for this data. Therefore, we ask you to please raise any concerns you have to those parties directly.

Where will you use my image or voice?

We publish across different types of media such as:

- CHI social media accounts like Facebook, Twitter, LinkedIn, YouTube and Instagram
- on our websites or the websites of funded agencies or partners
- CHI publications like leaflets, employee magazine or reports, or those of funded agencies or partners.

Who will control my data?

CHI is the data controller of your information for images and audio recordings taken at this event. This means we store and maintain your information. When we are using your voice or image, we store it and process it as data (information). This means we may do the following to the information:

- collect
- record
- organise
- structure
- erase
- destroy
- alter
- combine
- disclose
- share

We will not use the photograph or audio or video recording for any other purpose than what it states in the consent form.

Where can I get further information on data protection?

For further information, please see our website at childrenshealthireland.ie/privacy. If you have any questions in relation to data protection or other issues around the security of your personal information, please contact our Data Protection Officer (DPO) or Deputy Data Protection Officers (DDPOs) in the relevant hospital.

CHI at Crumlin
Site Data Protection Officer
Email: dpo@olchc.ie
Telephone: +353 1 409 6100

CHI at Tallaght
CHI Data Protection Officer
Email: dpo@olchc.ie
Telephone: +353 1 409 6100

CHI at Temple Street
Site Data Protection Officer
Email: dpo@cuh.ie
Telephone: +353 1 878 4200

CHI at Connolly
CHI Data Protection Officer
Email: dpo@cuh.ie
Telephone: +353 1 878 4200

What if I change my mind and want to withdraw consent?

If you change your mind and want to withdraw consent, you can contact the CHI Communications by emailing communications.staff@nchg.ie. You can do this at any stage of the process.

How can I get a copy of my image or voice recording?

If you wish to receive a copy of your image and/ or voice recording, please email communications.staff@nchg.ie to request access. We will then email you back a copy of your image or voice recording.

Who will have access to the photograph or audio or video recording of me taken by CHI?

The photograph or audio or video recording of you will be available to CHI. This will be for the purposes set out in the consent form. CHI will keep your image or recording on a database with your consent form which only CHI staff or their contractors have the ability to access.

